MEMORANDUM

Date: October 14, 2015
TO: Budget and Administrative Committee Members
FROM: Joseph Harrington, Chair
SUBJECT: Budget and Administrative Meeting on October 14, 2015

Meeting Date: Wednesday, October 14, 2015
Meeting Time: 2:00-3:00 p.m.
Meeting Location: Physical Sciences Building, room 445

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes of September 30, 2015
4. Announcements and Recognition of Guests
5. Old Business
   None.
6. New Business
   a. Continued initial presentation from ex-officio members on:
      • Overhead distribution (within F&A/Provost’s office)
      • Library funding (e.g., how is it determined)
   b. Discussion of the ex-officio presentations on:
      • Electronic timesheets
      • Facilities improvement costs
      • Overhead distribution
      • Library funding
   c. Define the issue(s)
      • Should we consider a Senate resolution on any of these topics?
      • What non-Resolution resolutions might be possible?
      • What do we need to learn for each topic to decide what to do?
   d. Member action items and assignments
   e. New business from members
7. Adjournment