Budget & Administrative Committee Minutes
September 11, 2019
ENG.II, Room 202A

Call to Order: Shawn Putnam, chair, called the meeting to order at 2:35 p.m.

Attendees: Barden, Sejal (CCIE); Bohil, Corey (CoS); Collins, Steven (CoS); Hoffman, Bobby (CCIE); Kizildag, Murat (Rosen CoHM); Kong, Anthony (CoHPS); LaManna, Jackie (CoN); Milon, Wally (CoB); Mitchell, David (CCIE); Ng, Boon (CoN); Putnam, Shawn (CECS); Vodopyanov, Konstantine (CREOL); Watson, Keri (CAH); Webster, Danielle (CoHPS); Crudele, Dennis (Intm. CFO, A&F); Richards, Rebeca (Dir., AAs-BP&A); Harris, Christy (guest; Assoc. VP-FA)

Approval of Minutes: Minutes of March 20, 2019 were approved.

1. Old Business

1a - Resolution 2019-2020 Creative School for Children

Chair Putnam explained that the Committee needed to formally adopt one of three previously proposed resolutions regarding Creative School for Children programming and facilities. Bohil made a motion to adopt version “A”, as distributed to members in the committee packet; LaManna seconded. The motion passed without discussion nor any opposition.

2. New Business

2a - Overview of UCF’s Legislative Budget Process – Dennis Crudele

UCF Interim CFO Crudele presented an overview of the legislative budget process and updated the Committee on several ongoing financial initiatives. He stated that the UCF Forward and UCF Restores programs have been submitted to the state legislature for supplemental funding during the 2020 legislative session. He indicated that the current budget model for the university does not meet current needs and expressed a desire to reform it during the course of this fiscal year via a university task force that will include representation from the Committee. He also updated the Committee on the new state law that prohibits carry-forward balances for many university operational accounts. He stated that he did not anticipate a reduction to summer course offerings due to this change. Finally, he stated that the university is considering the implementation of a new cloud-based ERP system.

2b - Overview of UCF’s Academic Budget Process – Rebeca Richards

Rebeca Richards, Budget Director for UCF Academic Affairs, explained her role in the university’s budgetary process to the committee and responded to questions.

2c - Discuss potential topics (of interest to UCF body) for future B&A Meetings / Agendas

- New business topic (2c) was not discussed due to lack of time.
3. Other Business
   n/a

4. Adjournment
   The meeting adjourned at 3:41 p.m.